milma
THIRUVANANTHAPURAM REGIONAL COOPERATIVE MILK PRODUCERS' UNION LTD.
KOLLAM DAIRY ISO 22000: 2018 Certified THEVALLY, KOLLAM - 691009.
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GST: 32AAAAT9795J4ZU Website: www.milmatrcmpu.com

NOTICE INVITING TENDER

The Unit Head, Kollam Dairy, TRCMPULtd invites online bids from reputed manufacturers for supply of PET Bottles (400ml), Sleeve Insertion & Cap (Green Colour) at Kollam Dairy for the year 2026-28.

1.	Tender Notice No. & Date	1143/KD/P&S/2026 - 2027 Dated 12.08.2026
2.	Item of Work	Tender for the Supply of PET Bottles (400ml), Sleeve Insertion & Cap (Green Colour) at Kollam Dairy
3.	Specification	Attached
4.	Estimated Amount	Rs 20 Lakhs
5.	Bid Submission Fee	Rs.2000/-
6.	Earnest Money Deposit	Rs. 20,000/-
7.	Date and Time of Publication of e-tender.	13.08.2026, 02.30PM
8.	Date of Submission of e-tender	13.08.2026, 02.30 PM to 22.08.2026, 03.00PM
9.	Date and time of opening of e-tender	24.05.2026, 03.00PM
10.	Place of Opening	Kollam Dairy, Thevally, - 691009
11.	Bid Validity2	60Days
12.	Completion Period	Within 20 days from the date of Confirmed order.

UNIT
HEAD (UHO-KLD)

Terms & Conditions for e-Procurement

This tender is an e-Tender and is being published online for work / supplying of equipment as mentioned in the Invitation to bid. The tender is invited in two cover system from the registered and eligible manufacturers / suppliers through e-procurement portal of Government of Kerala (http://www.etenders.kerala.gov.in). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

A) Online Bidders registrationprocess:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in . Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their owncost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at0471-2577088/188/388or0484-2336006,2332262or0497-2764788,2764188or0483-273294 or through e-mail: etendershelp@kerala.gov.in or helptender@gmail.com for assistance in this regard.

B) Online TenderProcess:

The tender process shall consist of the following stages:

i. **Downloading of tender document**: Tender document will be available for free download on www.etenders.kerala.gov.in from the date & time of publication of e- tender, till the last date & time for online submission of e-tender. However, tender document fees should be payable at the time of bid submission as stipulated in this tender document. Downloading of tender documents will not be possible after the date specifiedabove.

ii. **Pre**-bid meeting: Refer page 3 of the tenderdocument

iii. **Publishing of Corrigendum**: All corrigendums shall be published on www.etenders.kerala.gov.inand shall not be available elsewhere.

iv. **Bid submission**: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document to www.etenders.kerala.gov.in . No manual submission of bid is allowed and manual bids shall not be accepted under anycircumstances.

v. **Opening of Technical bid and bidder short-listing:** Technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualification. All documents in support of technical qualification shall be submitted online as well as offline within the due date and time. Failure to submit the documents will attract disqualification. Bids shortlisted by this process will be taken up for opening the financialbid.

vi. **Opening of financial bids:** Bids of the qualified bidders shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in the critical datesection

C) Documents comprisingbid:

i. First Stage (Pre qualification or Technical cover based on 1 cover or 2 cover tendersystem):

Pre-Qualification or Technical proposal should contain the scanned copies of the following documents which every bidder has to upload.

A. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party there to constituting thebidder.
B. Copies of Sales tax & service tax registrationcertificate.
C. Details of experience and past performance of the bidder (or of each party to a joint venture) on works of similar nature, and details of current work in hand and other contractual commitments should be submitted. Customer's full address, contact persons, contact telephone number and e-mail ID are to be furnished.
D. The bidder's annual financial turnover during any one of the last two years should not be less than twice the estimated cost as specified in the Invitation toBid.
E. The bidder should furnish a copy of the Income tax Returns for the previous year in original or certified truecopies.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

ii. The Second Stage (*Financial Cover or as per tender coversystem*):

The Bidder should complete the Price bid as per format given for download along with this tender.

Note: - The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to thewebsite.

Fixed price: Prices quoted by the Bidder should be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non-responsive andrejected.

D) Tender Document Fees and Earnest Money Deposit (EMD)

The Bidder should pay a tender document fee and Earnest Money Deposit or Bid Security as given in the Tender Inviting Notice. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture ofsecurity.

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

State Bank of India Multi Option Payment System (SBI MOPS Gateway): Bidder are required to avail Internet banking facility in any of the below banks for making tender remittances in e-Procurement system.

A) Internet Banking Options (Retail)			
1	Allahabad Bank	29	JanataSahakari Bank
2	Axis Bank	30	Karnataka Bank
3	Andhra Bank	31	KarurVysya Bank
4	Bandan Bank	32	Kodak Mahindra Bank
5	Bank of Bahrain and Kuwait	33	Lakshmi Vilas Bank
6	Bank of Baroda	34	Mehasana urban Co-op Bank

7	Bank of India	35	NKGSB Co-operative Bank
8	Bank of Maharashtra	36	Oriental Bank of Commerce
9	Bassein Catholic Co-operative Bank	37	Punjab and Maharastra Co-operative Bank
10	BNP Paribas	38	Punjab National Bank
11	Canara Bank	39	Punjab and Sind Bank
12	Catholic Syrian Bank	40	RBL Bank
13	Central Bank of India	41	Saraswat Cooperative Bank
14	City Union Bank	42	ShamraoVithal Cooperative Bank
15	Corporation Bank	43	South Indian Bank
16	Cosmos Bank	44	Standard Chartered Bank
17	DCB Bank	45	State Bank of India
18	Dena Bank	46	Syndicate Bank
19	Deutsche Bank	47	Tamilnadu Mercantile Bank
20	Dhanalaxmi Bank	48	Tamilnadu Cooperative Bank
21	Federal Bank	49	The KalyanJanathaSahakari Bank
22	HDFC Bank	50	TJSB Bank(Erstwhile Thane JanataSahakari Bank)
23	ICICI Bank	51	UCO Bank
24	IDBI Bank	52	Union Bank of India
25	Indian Bank	53	Vijaya Bank
26	Indian Overseas Bank	54	YES Bank
27	Indus Ind Bank	55	United Bank of India
28	Jammu & Kashmir Bank		

B) Internet Banking Options(Corporate)

1	Bank of Baroda	19	KarurVysya Bank
2	Bank of India	20	KodakBank
3	Bank of Maharashtra	21	Lakshmi Vilas Bank
4	BNP Paribas	22	Oriental Bank of Commerce
5	Canara Bank	23	Punjab and Maharastra Coop Bank
6	Catholic Syrian Bank	24	Punjab and Sind Bank
7	City Union Bank	25	Punjab National Bank
8	Corporation Bank	26	RBL Bank
9	Cosmos Bank	27	ShamraoVithal Cooperative Bank
10	Deutsche Bank	28	South Indian Bank
11	Development Credit Bank	29	State Bank of India
12	Dhanalaxmi Bank	30	Syndicate Bank
13	Federal Bank	31	UCO Bank
14	HDFC Bank	32	Union Bank of India
15	ICICI Bank	33	UPPCL
16	Indian Overseas Bank	34	Vijaya Bank
17	JanataSahakari Bank	35	Axis Bank
18	Jammu & Kashmir Bank		

During the online bid submission process, bidder should select SBI MOPS option and submit the page, to view the **terms and condition** page. On furtherer submitting the same, the e- Procurement system will redirect the bidder to MOPS Gateway, where two options, mainly **SBI and *other banks**** will be shown. Here, bidder may proceed as per below.

a. . SBI Account holders should click **SBI** option to with its Net banking facility, where bidder can enter their internet banking credentials and transfer the tender fee and EMD amount.

b. . Other bank account holders may click **other banks** option t view the bank selection page. Here bidder can select from any of the 54 banks to proceed with its net banking facility, for remitting the tenderpayments.

*Transaction charges for other banks vide SBI Letter No. LHO/TVM/AC/2016- 17/47- 1% of transaction value subject a minimum of Rs.50/- and maximum of Rs.150/-

Any transaction charges levied while using any of the above modes of online payment has to

be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

E) SUBMISSIONPROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders should submit their Technical bid and financial bid online on www.etenders.kerala.gov.inalong with online payment of tender document fees andEMD.

For page-by-page instructions on bid submission process, please visit www.etenders.kerala.gov.inand click "Bidders Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall no be available for viewing/opening during bid opening process.

SPECIAL TERMS & CONDITIONS

1. Eligibility and qualification requirements:

1.1 To be eligible for the award of contract, bidder should provide satisfactory evidence to the Thiruvananthapuram Regional Co-op Milk producers Union Ltd regarding their eligibility, capacity and adequacy of resources to carry out the contract effectively. To this end all bids submitted should include the following information.

a. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party there to constituting the bidder.

b. Copies of Sales tax & service tax registration certificate.

c. Details of experience and past performance of the bidder on works of similar nature, and details of current work in hand and other contractual commitments should be submitted. Customer's full address, contact persons, contact telephone number and e-mail ID are to be furnished.

1.2 For the purpose of this particular contract, bidder should meet the following qualifying criteria as minimum:

1. The bidder should be in same business as Supplier / manufacturer/Service providers for which the bid is invited for a minimum period of 10 years at the time of bid opening. If an authorized dealer participates in the bid they should produce documentary evidence for establishing that their principal supplier should be in the same business for a minimum period of 10 years. Copy of authorized dealership certificate issued by the principal supplier or manufacturer should also be uploaded along with bid document.

2. The bidder should have completed at least 10 installations of

similar nature to the type specified in the schedule of requirements in satisfactory operation for atleast 5 years on the date of tender opening.

3. The bidder should furnish a copy of the Income tax Returns for the previous year in original or certified true copies.
4. The Bidder should setup service arrangement in Kerala to attend the units within 24 hours in case of failure / breakdown of the machine
5. **Tender Fee & Earnest Money Deposit**

a. The Tender fee and EMD as given in the invitation to bid shall be accepted through online NEFT transaction through the site www.etenders.kerala.gov.in.
b. The EMD of the successful bidder shall be released after the signing of the agreement and submission of performance security.
c. EMD of the unsuccessful tenderer shall be released after the award of the contract and execution of agreement by the successful tenderer.
d. No interest shall be paid for the EMD for the period for which it lies in deposit.

ii. **Delivery ,work site and billing address: -**

i. **Agreement: -** The successful bidder has to execute a contract agreement on a Kerala stamp paper worth Rs.200/- within 15 days of receipt of order.

The Unit Head
Kollam Dairy, Thevally, - 691009
Phone: : 04742794556
Email: milmaklm@gmail.com
GST: 32AAAAT9795J4ZU

3. **The Tender should be submitted as follows**

Online Cover I

1. Details of Tender fee and EMD details.
2. Documents to prove the qualifying criteria as mentioned in clause 1 above.

- Scanned copy of GST registration certificates.
- Scanned copy Income Tax returns filed for last two years.
- Copy of audited P&L statement and Balance Sheet for the past two years.
- Details of previous executed orders along with address of clients, contact person, contact no, e-mail ID etc.
- Details of contracts on hand and other contractual commitments.

Online Cover - II

Price bid in the prescribed form available as BOQ in the website www.etenders.kerala.gov.in

3. **Note to Bidders:**

i. Bidders are advised to note the Tender Id and Tender No. & Date for reference.

ii. All uploaded documents should contain the signature and the office seal of the bidder/authorized persons.

iii. The Managing Director, TRCMPU Ltd., is empowered to reject any or all the bids without assigning any reason.

iv. The TRCMPU does not blind itself to accept the lowest offer and reserve the right to accept any offer without assigning any reason. The bidders shall not have any claim in this regard.

TECHNICAL SPECIFICATION

1. **Specification:** Spec of the bottle is given below.

Bottle shape shall be as per the KLD attached as annexure. Final approved KLD might have minimal changes on the body dimensions BUT the Neck size and weight of bottle will be as per the KLD.

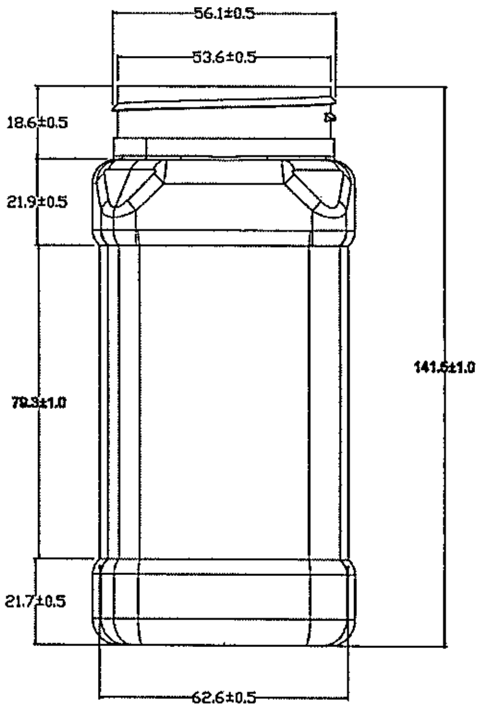
- Supplying companies or subsidiary should have prior experience in manufacturing and supplying such bottles to other dairies. (existing bottles to be submitted as proof)
- Supplying companies or subsidiary should have prior experience in sleeving operation. (Sleeved bottles to be submitted as proof)
- Supplying companies or subsidiary should have capability for both injection moulding and blow moulding in their premises.
- Supplying companies or subsidiary should be EPR registered
- Supplying companies or subsidiary should have their own logistics facility to supply required quantity of bottles on a daily basis

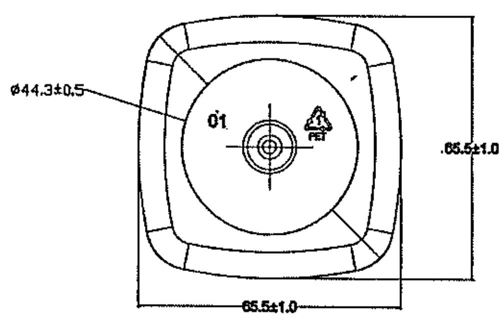
The rates quoted and uploaded should be all inclusive including transportation.
(Location of the Dairy: - Kollam Thevally)

Tenderer must forward sufficient Quantity/Numbers of Samples of items quoted separately, to reach our office latest by 21.08.2026. The tenders, without sufficient samples/Tender fees/EMD are liable to be rejected

Annexure

SL.NO	DESCRIPTION	DIMENSION	TOLERENCE
PET JAR			
2	PRODUCT	400ML SQUARE JAR	
3	RAW MATERIAL	PET	
4	SUPPLIER/GRADE	RELAINCE/G5801	
5	BATCH NUMBER		
6	COLOUR	NATURAL	
7	BODY WEIGHT	28 GM	± 1 GMS
8	NECK DIAMETER(OD)	56.24 MM	± 0.5 MM
9	INNER DIAMETER(ID)	50.9 MM	± 0.5 MM
11	OVERFLOW CAPACITY	465 ML	± 7.5 ML
12	FILL VOLUME	400ML	± 7.5 ML
13	TOTAL HEIGHT	141.72 MM	±1.5 MM
14	MINIMUM WALL THICKNESS	0.3 MM	MIN
´15	PACKING	135 NOS (BAG)	





The approximate quantity of the items required per annum is furnished below.

2. **Quantity required** : Sleeved Pet bottle for curd packing - Approximately 2,50,000/year Nos
3. **Samples:** Samples of bottles shall be arranged to reach this office latest by

21.08.2026. Tenders without samples will be rejected. TRCMPU KOLLAM DAIRY is not liable to pay any cost for samples or its freight.

4. **Validity**: The offer should be valid for a period of two months from the date of opening of tenders. On acceptance of the offer, the rate should be firm for the entire contract period or till the date of extension if any
5. **Price** : Price quoted should be for F.O.R basis, and inclusive of GST. No price revision is allowed under any circumstances throughout the contract period. The rate will be firm throughout the contract period.

PRICE BASIS:
The above price on FOR basis which is inclusive of the cost of Bottle, Sleeve insertion ,Cap(green colour), Master carton and GST plus Freight. The normal unloading charges only are borne by the respective Units and additional charges if any, including mamool shall be paid by the supplier. The rate includes the shrink sleeving labour charges for providing the shrink labelled bottles. The rate fixed is based on the tax structure prevailed as on 31.03.2026.

PRICE ESCALATION:
The price of the bottle is on the basis of Raw Material basic price (Granule price (G5801)) as on 01.04.2026 fixed by M/s Reliance Industries Ltd, Ex Kochi. The rate would increase/decrease whenever the price of granule would increase/decrease to 5% variation from the basic price of granule price as on 01.04.2026. A copy of the price revision chart published by RIL shall also be furnished alongwith the respective invoice for price revision. This shall be strictly ensured by the supplier to avoid delay in effecting price revision. It is the sole responsibility of the supplier to inform such reductions/increase, if any in time to enable price revision accordingly. The price revision will be effected immediately on the price revision of granules by RIL. Lead time for the supplies will be applicable as per the tender/work order condition. However, the price revision will not be applicable for the supplies carried out by the supplier after the lead time mentioned in the respective purchase orders raised by the Units. In case of no price revision in any month then also the suppler shall furnish the above details by the last day of that month".

The rate quoted is for the items having specifications given above and for the existing shape of the bottle. However, if the specification/weight get altered or any modification in the shape and size of the bottle during the contract period, the supplier has to arrange the modified shaped items for which proportionate increase/decrease in rate in line with weight based on which the rate is awarded in the order shall be given. The cost of Mould/Die in actual, required for the modified version of the item will be borne by respective dairies. If the change in shape from the existing shape is intimated while placing the order for the contract, the cost of Mould/die, cylinders etc needed at the first phase of operation of the contract i.e. the expenses incurred for this purpose while commencing the contract has to be borne by the Bidder. The payment of charges for

Mould/Die, cylinder etc take place only if the change in the shape of the item happens in between the contract period.

ART WORK

The supplier shall supply the bottles as per the approved **shape, size and specifications of TRCMPU, Kollam Dairy**, with cap fitted and **sleeves duly inserted**. The required sleeves will be supplied by **TRCMPU, Kollam Dairy**. The quoted rate shall include the cost of bottles, caps and sleeve insertion, but **exclude the cost of sleeves**. Any change in the bottle shape or size during the contract period shall be carried out as instructed by TRCMPU. The cost of mould/die and other related accessories required due to such changes shall be borne by TRCMPU. However, if any change is specified at the commencement of the contract, the related mould/die cost shall be borne by the bidder. The supplier shall ensure proper sleeve insertion and supply the bottles as per the approved sample and specifications.

6. Payment :100% Payment within 15 days of receipt of the goods in satisfactory condition and as per the specifications. Payment will be made by the respective Consignee on receipt of the articles in good condition and according to the specifications. The amount to be deducted or forfeited based on the supply of bottles under any circumstances from any of the units will be adjusted against the next bill submitted by the supplier. The item will be accepted by the respective consignees only if articles received are in good condition and according to the specifications or otherwise the lot will be rejected. The weight of PET bottle must be as per the specification and within permissible limits of weight fixed and any lot having underweight bottles will be rejected without unloading the consignment.

7. REJECTION/PENALTY:

If the consignment supplied by prospective supplier is found to be of sub-standard quality or if it did not conform to specifications indicated above, the consignment is liable to be rejected or levy suitable penalty as deemed fit by the consignee.

8. LEAD TIME:

20 days from the date of purchase order raised by the Unit. Even though lead time is given for the supply, the supply shall be commenced immediately on receipt of purchase order as per the supply schedule provided from the consignee unit and shall be completed within the lead time. However, the price revision will not be applicable for the supplies carried out by the supplier after the lead time mentioned in the respective purchase orders raised by the Units.

9. E.M.D : Rs. 2000/- (Rupees two thousand only) shall remit by NEFT while submitting your Bid through e-tender site as specified in the e-tender portal.

10. Security Deposit : Rs. 20000/- (Rupees twenty thousand only)

The successful bidder shall deposit the Security deposit within two weeks time, once the contract is finalized. The EMD of the successful Tenderer will also be retained towards security deposit. The Security Deposit of successful Tenderer will be refunded only on successful completion of the contract, provided it is not adjusted towards the amounts due to TRCMPU KOLLAM DAIRY forfeited by TRCMPU KOLLAM DAIRY. Any amount due to TRCMPU Kollam Dairy shall be recoverable from the Security Deposit and the decision of TRCMPU KOLLAM DAIRY in this regard will be final and binding on the successful tenderer. Alternatively the supplier shall provide a Bank Guarantee from a nationalized reputed bank for equivalent amount having two year validity. If the Successful bidder is not remitting the Security deposit in stipulated time limit the bid will be cancelled and the EMD amount will be forfeited without further notice and the bidder will be blacklisted.

11. Tender fee : Rs 1000/- (Rupees Five thousand only). The bidder shall remit the same through online via e-tender portal.

12. PACKING MATERIAL TO BE FSSAI COMPLIANT :

The packing material components of plastic origin shall conform to the FSSAI standards and must be as per the relevant clauses of the Food Safety and Standards (Packing and Labelling) Regulations, 2001. As per clause 2.1.1.2 of Packing and Labelling of FSSAI Act. Containers made of plastic material should confirm to relevant version of the following Indian Standard Specifications.

1. IS:10146 (Specification for Polythylene in contact with foodstuffs).
2. IS:10142 (Specification for Styrene Polymers in contact with foodstuffs).
3. IS:10151 (Specification for polyvinyl Chloride (PVS), in contact with foodstuffs).
4. IS:10910 (Specification for Polypropylene, in contact with Foodstuffs).
5. IS:11434 (Specification for Ionomer Resins in contact with foodstuffs)
6. IS:11704 (Specification for Ethylene Acrylic (EAA) Copolymer).
7. IS:12252 (Specification for Polyalkaline Terephathalates (PET).
8. IS 12247 (specification for Nylon 6 Polymer).
9. IS:13601 (Ehylene Vinyl Acetate (EVA)).
10. IS:13576 (Ethylene Metha Acrylic Acid (EMAA)).

- Food Grade certificate from NABL accredited Lab shall be made available. You shall submit the certificate from an authorised agency as a proof for using approved food grade, fssai compliant material only for production of the bottles.

- You are requested to contact consignee dairies for purchase Orders during the contract period.

13. Agreement and confirmation:

The successful bidder shall confirm the acceptance of the Purchase/work order by returning a copy of the same duly signed with seal along with an agreement executed on Rs.200/- worth non judicial stamp paper as specified in the tender conditions within 15 days (fifteen days) from the issue of Purchase/ Work order. Both the acceptance confirming the supply contract as well as the signed agreement shall reach this office within the prescribed time limit mentioned in the Purchase/Work order .Either of the above, if not received or both not received within the prescribed time limit the Purchase/Work order issued will be summarily cancelled without any further notice and the EMD amount will be forfeited and party will be blacklisted in future tenders of TRCMPU.

For more details: www.trcmpumilma.com

GENERAL TERMS & CONDITIONS

1. Inspection:

The equipment under the purview of your supply should be inspected by your own technical experts at your works, and such Inspection Report should be forwarded to us in triplicate. However the TRCMPU reserves its right to inspect at any stage of fabrication / manufacture of the equipment / material. You should intimate TRCMPU without fail when the equipment is ready for inspection, including the stage wise inspection. You should not proceed with further manufacture and / or dispatch of equipment, without obtaining a clearance certificate after inspection or our written permission. You should forward to us the Test Certificates wherever applicable, obtained from concerned authorities / principal manufacturers either regarding quality of any other details of the items utilized in the process of manufacture / fabrication.

2. Dispatch Instructions:

The materials are to be dispatched to the project site by the mode of transport specified in the order under intimation to us. Depending on the type of material, you shall have to carry out proper packing / crating to avoid breakages in transit. Other details of dispatch such as marking consignee's particulars etc. are mentioned in the Purchase Order. For using any mode of transport other than the specified one, prior concurrence from us in writing should be obtained. All consignments should be dispatched on freight paid basis irrespective of price basis. In the event of freight payable extra by us, you should have to obtain our prior approval and produce necessary documentary evidence in support of your claims. Unless otherwise stated, the original RR/LR should be sent by Registered Post directly to the consignee along with a copy of invoice and 2 copies of Delivery Challan / Packing List.

3. Insurance

You should have to arrange all transit risk insurance, warehouse to warehouse basis including storage risk coverage for a period of 6 months from the date of arrival of goods at destination for the items to be supplied by you. In cases where orders are placed on ex-works basis, the premium shall be paid by us at actual to you against production of documentary evidence. In the event of any damage to / loss of consignment in transit, it will be your responsibility to lodge necessary claims with the carriers / underwriters and pursue them till settlement. Since the insurance policy will be obtained in our name, we shall, if required, give you necessary authorization letter authorizing you to lodge and pursue claims on our behalf with the carriers / under writers. You should also have to make good the losses / damages occurring in transit by making replacement / payment to us in the first instance; if claims are settled by the underwriters and any amounts are realized by us, the amounts thus realized in settlement of claims shall be reimbursed to you. In other words, the prima facie responsibility for getting compensation for the damages / losses incurred, due to all transit hazards, if any, rests with you.

In cases where the purchase order is placed on "free delivery at site" basis, no insurance premium will be paid by us. However in such cases also, all transit risk insurance policy must be obtained to safeguard your own interest and to protect the material against transit hazards.

4. Delivery

The stipulated delivery time given in the Purchase Order is the essence of this contract. You must therefore, strictly adhere to the delivery schedule mentioned in the Order.

5. Demurrage

You should bear and reimburse to us full demurrage if any, paid by reason of delay on your part in forwarding the original dispatch documents at the destination mentioned in the Purchase Order.

6. Rejection:

We reserve the right to reject the goods either in part or full if at the time of delivery, if it is noticed that the goods supplied do not conform to the specifications / description given in the Purchase Order. The rejection, if any, will be intimated to you in writing within a reasonable time. You will be liable to repair/replace the rejected goods within the stipulated time. Till the repair / replacement is made, the rejected goods should be lying at your risk, cost and responsibility. If you do not arrange to repair / replace the rejected goods within the period stipulated by us, we may dispose of such goods at your risk and in the manner which we think fit. We shall be entitled to retain the proceeds of disposal either in part or full towards the expenses incurred on storage, handling and disposal of the rejected goods. We shall also be entitled to recover the expenses made by us on storage and handling of such rejected goods till the goods are removed from our premises/stores.

7. Liquidated Damages and Recovery of Advance:

The accepted delivery schedule of supply and/or installation should be governed by the Liquidated Damages and Recovery of Advance clause. Each unit of an item should be delivered to destination and ready for operation not later than the delivery date specified in the purchase order. If you fail to deliver any of the goods or perform the services within the time period(s) specified in the purchase order, TRCMPU shall without prejudice to its other remedies under this purchase order, deduct from the order price as liquidated damages, a sum equivalent to 0.5% of the full Purchase order value for each week of delay. The total amount so deducted should not exceed 5% of the purchase order value. Once the maximum is reached the TRCMPU may consider cancellation / termination of purchase order.

In case you fail to supply the equipment within the stipulated delivery period plus 20% of the same as grace period, subject to a minimum of 15 days, the purchase order shall stand cancelled and the supplier should refund the advance, if paid, along with interest at the rate of 18% per annum compounded quarterly on the last day of March, June, September and December, on the advance paid, for the entire period for which the advance was retained by the supplier. This will be without prejudice to other remedies like risk purchase etc. Any incremental taxes, duties and levies on account of the delay in the execution of the purchase order by you will be to your account.

8. Guarantee

The supply of equipment as well as installation, if entrusted, should have to be carried out by you to the entire satisfaction of TRCMPU. You should also guarantee to repair / replace without any extra cost, the items or parts thereof, if found defective due to bad designing, workmanship or substandard material brought to your attention within 12 months from the date of putting on use / commissioning or 18 months from the date of receipt of material at site whichever is earlier. If it is necessary to send the defective equipment or parts thereof to you works for repair / replacement, without forming any precedence, the cost of repacking, loading, unloading, transportation from the site to your works and back to site should have to be borne by you.

The guarantee however does not cover any damage resulting from normal wear and tear or improper attendance or mishandling of the equipment during repairs by personnel other than the supplier or his authorized agents.

In case of installation jobs you should have to guarantee the complete installation for satisfactory performance for a minimum period of 12 months from the date of commissioning of the plant / equipment. Any defect arising out of faulty erection / installation or use of substandard material or workmanship should have to be rectified by you at your cost.

9. Warranty

You must provide a warranty for a minimum period of 12 months from the date of commissioning of the equipment for satisfactory performance of the supplied equipment according to the designed / rated / installed capacity or any other norms fixed by TRCMPU.

10. Specifications & Manuals:

Operation and maintenance manuals and service instructions along with the drawings showing details of part list against each item of your supply be sent to us in triplicate. **You should also furnish us service requirements like water, electricity, lubricant, air etc., for each equipment wherever applicable.**

You should provide a list of spare parts, which will be required for the equipments supplied by you for at least one year of normal operation with the names and the addresses of the manufacturers from whom they can be procured. The list should contain the code numbers of the parts which are required to be procured, in addition to the machine number, models etc.

11. Submission of Bills :

Bills in triplicate under Registered Post, stating therein our Purchase Order reference along with necessary copies of Dispatch documents are to be sent to the respective Office. Unless otherwise stated the payment should be made to you by Crossed Account Payee cheque by post according to the terms of payment mentioned in the Purchase Order.

12. Drawings.

Drawings of the equipment with all structural details/dimensions, material specifications, bill of materials, etc should be forwared to the TRCMPU Ltd to enable them to prepare the site to facilitate installation of the equipment immediately on receipt of the same.It is your responsibility to take site measurement, prepare detailed drawing and submit the same for your approval. The drawing should include all the items for completing the work in all respects.

13. Cancellation of Contract

We shall be free to cancel our order either in part or full, in the case of non-delivery of material / non-completion of installation within the stipulated delivery period or breach of any of the clauses mentioned herein. Consequential losses if any, on account of our getting installation done or obtaining supplies from alternative sources besides payment of higher price shall be recovered from you.

14. Sub- Contract

In the event of awarding sub contract to any party / parties by you for the manufacture / supply /erection of any parts / spares / components that will be used in the ordered equipment, you must furnish us details about your sub signature of bidders, their experience, specialization etc. The sub-contract can be awarded by you only after obtaining written approval from us. In the event of sub-contract also the prima facie responsibility rests on you regarding quality, quantity, guarantee / warranty of the materials supplied by the sub-signature of bidders.

15. Force Majeure

The terms and conditions mutually agreed upon shall be subject to Force Majeure Clause. .Neither the supplier nor the purchaser should be considered in default in performance of his / their obligations here under if such performance is prevented or delayed because of war, hostilities, revolution, civil commotion, strike, epidemic accident, fire, wind, flood, earthquake or because of any law order proclamation, regulation or ordinance of any Government or of any act of God or any other cause whether of similar or dissimilar nature, beyond the reasonable control of the party affected. Should one or both the parties be prevented from fulfilling his / their contractual obligations by a state of Force Majeure lasting continuously for a period of six months, the two parties should consult each other regarding the future implementation of the contract / purchase order.

16. Power

Power will be supplied free of cost at one point. The bidder should make his own arrangements to provide necessary cables isolators etc to tap the power to the point of requirement during erection work, as per standards.

17. Arbitration

In case of any dispute, the Registrar of Co-operative Societies of Kerala State shall be the sole Arbitrator as per the provisions of Kerala Co-operative Societies Act 1969.

18. Employees state insurance

The contractor should arrange for insurance etc. of his people employed for erection and installation work as per ESIC act workman compensation and any other provision to meet statutory requirement of various labour Act / Rules. In case of accident to any of the workers during the period of installation, TRCMPU shall not bear any liability what so ever, the entire responsibility primary and final in this respect will be that of contractor.

19. Jurisdiction

KOLLAM (KERALA) Only

Digitally signed by
AJITH KUMAR S G
Date: 12-08-2026
22:19:21

AJITH KUMAR S G
ASSISTANT MANAGER (ENGG & PROJ)

The document is Digitally Approved. Hence Signature is not needed.